

2017 Fair at Keiller Park – 66th Annual Rex Allen Days

Friday, October 6th thru Sunday, October 8th

www.rexalldays.org for additional information

PLEASE JOIN US in Willcox, Arizona for great rides, entertainment, large array of fun-loving Willcox folks (along with thousands of their neighbors and guests.) There will be a Carnival, Live Entertainment, a Car Show, Vendors, Food, and awesome FUN!

Vendor Set Up: You MUST have a confirmed space # BEFORE you set up

Thursday between 4pm and 5pm

Friday between 2pm and 4pm

Saturday between 8am and 9am

Contact: Park Committee Chair: Nicole Zupan at park@rexalldays.org or 520-312-9332

Checks or Money Orders should be made payable to Rex Allen Days, Inc.

Payments can be made online at rexalldays.org/vendors.shtml

PLEASE SEND THIS FORM WITH YOUR FEE(S) TO:

Keiller Park, c/o Rex Allen Days, Inc, PO Box 1189, Vail, AZ 85641

by SEPT. 27th, 2017 OR email form to park@rexalldays.org and pay

by credit card at www.rexalldays.org

Please print - Business Name: _____

Owner Name: _____ Phone #: _____

Mailing Address: _____ City, State: _____

Zip: _____ Email Address: _____

Notice: as of 2015 the Fair will commence being a juried event, see additional park rules below.

List of merchandise you plan to sell: _____

SET-UP TIMES (Select One): Thur 4PM - 5PM Fri 2PM - 4PM Sat 8AM- 9AM

GATES WILL BE LOCKED AT ALL OTHER TIMES

PLEASE CIRCLE TYPE OF BUSINESS	TENT OR TRAILER	SPACE FEE PER 10x10 SPACE	ELECTRICITY (include Amps needed) Circle YES OR NO		NEED WATER?	TOTAL PAID
Food Vendor	SIZE (ft)	\$125	YES + \$25 NO \$ 0	110 or 220 / Amps		
Commercial	SIZE (ft)	\$50	YES + \$25 NO \$ 0	110 or 220 / Amps		
Special Arrangement	SIZE (ft)	\$TBD	YES + TBD NO \$ 0	110 or 220 / Amps		

Rex Allen Days Inc. Park Activities Release from Liability

I, _____, of _____
for and in consideration of the use of Willcox Municipal property, do, for myself and my heirs, executors, and assigns demise and release and forever discharge the City of Willcox, Cochise County, Arizona hereafter referred to as "City" and Rex Allen Days, Inc., hereafter referred to as "Corporation" and their successors of and from all manner of action and actions, cause or causes of action, suits, debts and sums of money, dues, or now have against the City and or Corporation by reasons of any cause of thing whatever, whether in contact or tort.

Entered into this _____ day of _____

Signature

Rex Allen Days Vendor – SUPPLEMENT checklist

Please check one of the following and return with Vendor Application:

City of Willcox business permit:

- I understand that I am responsible to file my transaction privilege with the state and report all sales at this event, then remit the tax due.
- I understand I will be expected to contact the City of Willcox at 520 384-4271 and arrange to purchase my own business license for the weekend. The Keiller Park Staff will come to see a copy of my acquired license upon set-up in the park.

Cochise County Health Dept. permit:

- I am a food vender, and I have a permit and will display onsite OR I don't currently have a **Cochise County Health Permit, and understand I am responsible for contacting the county and acquiring a permit.** The current County application states the application and fees for the Health Department is to be submitted 2 weeks prior to the date of the event. This allows for proper staffing and the ability to call the vendors with any questions.

501(c) Information:

- I am a non-profit organization or am just giving out information and am exempt from taxes.

Please explain your purpose or provide your 501-C3 status and tax ID # here: _____

Additional park vendor acknowledgements, please check that you have read and understand:

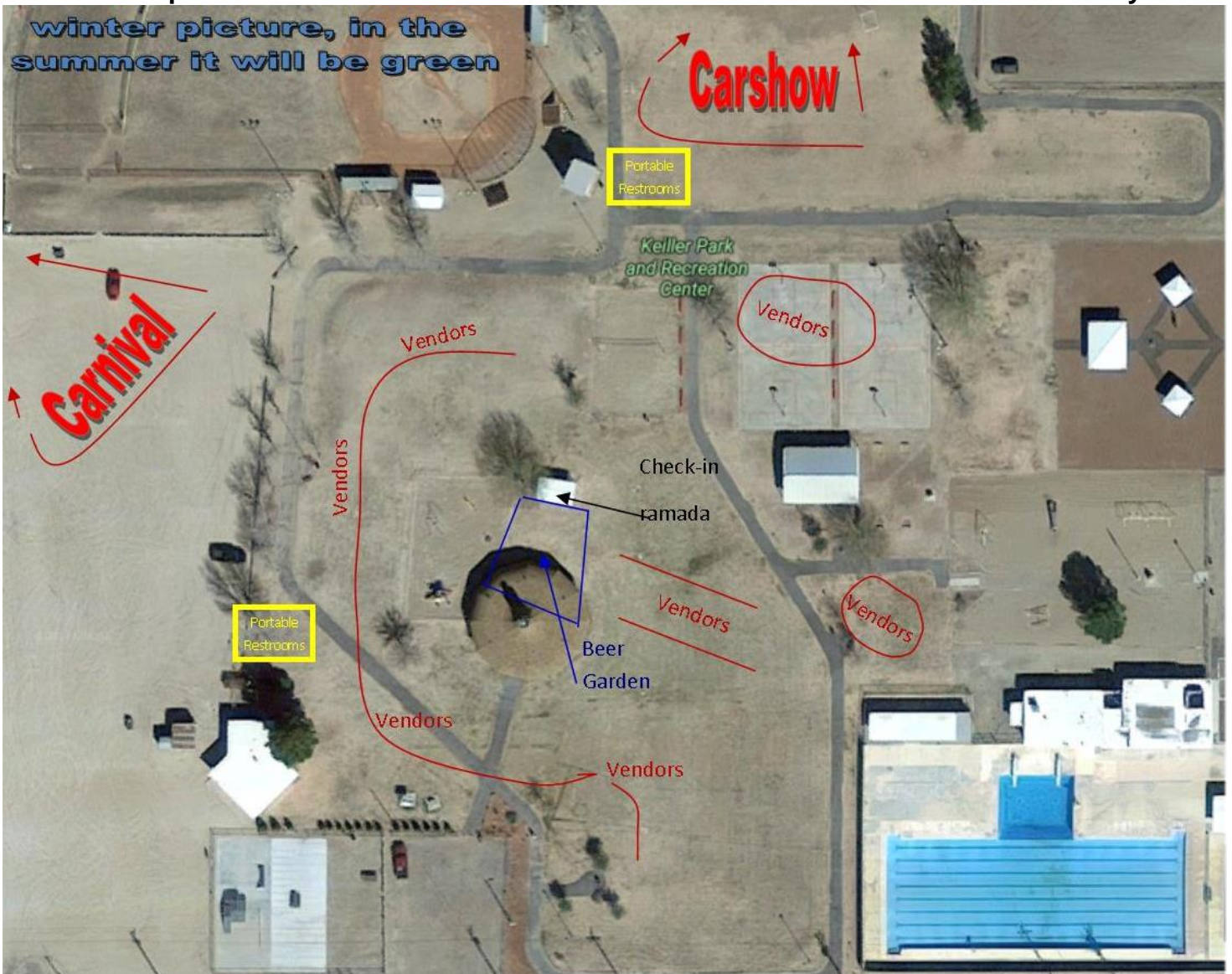
This is a juried event; pictures of setup have been emailed to park@rexalldays.org or are otherwise included with application. Not including pictures will not preclude a vendor from participating, however, those submitting pictures will be given priority over those who have not.

Vendors are expected to be open during all times the park is open. No vendor shall breakdown their booth/etc while guests are in the park. Allowable hours: vendors may breakdown and leave between 10pm and midnight. Vendors open on Sunday shall not breakdown their areas until the park has closed at 4pm.

Vendors are expected to keep your areas clean, and to use the dumpsters, not park trash cans, to deposit garbage. An additional \$150.00 will be added to the following year's fee for those vendors not following this rule.

Vendor Reference page *locations and areas may change

– RAD park committee reserves the final location determination base on availability.



FOR YOUR INFORMATION

- Keiller Park is located on Bisbee Ave. 3 blocks south of Exit 340 on the east side of Interstate-10.
- Overnight RV camping is allowed, but there are not hookups.
- We have scheduled arrival and set-up times. Please choose a SET-UP time on application.
- Gates will be kept locked if you need to use your vehicle for transportation - park outside the fence.
- Good restroom facilities are available in the park.
- Hotels, restaurants and shopping are in walking distance, **book rooms early.**
- Vehicles are only allowed in certain areas of the Park. Do **not** drive on the walking path. **City Workers will chase you.**
- Please unload at the nearest gate, and cart items into the park, if at all possible.
- **Please email Nicole Zupan at park@rexalldays.org with questions.**
- We may have ice for sale at the park, please check with Nicole to verify this.
- Electricity and water are available throughout the park, bring extension and garden hoses as needed.
- **No exclusive rights to sell items are Implied**, but we will take care to not book too many of one item. **Contact Nicole if you have exclusivity requests.**
- Carnival location is in the middle parking lot to the west.
- Please use alternative hold downs, **and if you use stakes notify park staff before** you drive them in, irrigation lines in-ground.
- **FOOD VENDORS: If you do not have a Cochise County permit** Please call Cochise County Health Dept. 520-432-9400 and/or fill out the form and return with required fee.

Thank you and see you in October!!!